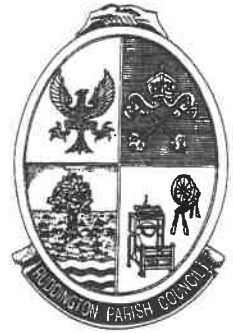


**RUDDINGTON
PARISH COUNCIL**

St. Peter's Rooms, Church Street,
Ruddington, Nottingham. NG11 6HA



Neighbourhood Plan Project Team Meeting

Date: Tuesday 4th June 2019
Commencing at 7:30pm.

Venue: St Peter's Rooms
Church Street

You are requested to attend a meeting of the above Sub-Committee which is to be held at the time/place and on the date mentioned above for the purpose of transacting the business on the agenda below. The order of business may be changed.

Please note: This meeting will be recorded.

A handwritten signature in black ink, appearing to read 'S. Doran'.

Clerk to the Council

AGENDA

1. Apologies for absence
2. Declarations of members' interests and dispensations from non-participation
3. To confirm the minutes of meeting held on 30th April 2019
4. MOTION FOR ADJOURNMENT - during the adjournment members of the public may make statements on agenda items
5. Action List Update (encl.-)
6. Local Plan Part 2 Consultation – To discuss whether the Neighbourhood Plan Project Team would like to submit any comments to the Parish Council or to take part in the consultation directly
7. Design Guide – To advise of progress regarding the grant
8. Evidence Base Documents – To advise of progress regarding production of the Evidence Base Documents and maps
9. Neighbourhood Plan – To discuss the Neighbourhood Plan and any revisions that may be required
10. MOTION FOR ADJOURNMENT - Question & Answer Session (Maximum length 30mins)
11. Date of Next Meeting – TBC - Tuesday 4th June & 16th July 2019, 7.30pm, St Peter's Rooms available

RUDDINGTON PARISH COUNCIL

Minutes of the Neighbourhood Plan Project Team meeting
Held at St Peter's Rooms on Tuesday 30th April 2019 at 7.30 p.m.

Membership

	P Reedman	Chairman & Project Manager
A	M Pinks	Secretary
A	Mike Ader	
	Tom Anderson	
	Helen Beal	
	Jennifer Boniface	
	Tom Flint	
	Martin Brownett	
A	Joanna Jagiello	
	Peter Johnson	
	Marshall	
	Jonathan Smith	
	Gavin Walker	
A	Ian Wilson	

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also in Attendance

Claire Dorans Parish Clerk

No members of
the public

NP. 19/04/01 Apologies for Absence

Apologies for absence were received from Mike Ader & Cllr Mark Pinks

NP. 19/04/02 Declaration of Member's Interests and Dispensations for non-participation

None declared.

NP. 19/04/03 Minutes

The minutes of the meeting held on 19th March 2019, having previously been circulated, were confirmed as a correct record and signed by the Chairman.

Action

PCO =
Parish
Council
Office

DGFC =
design guide
focus group

NP. 19/04/04 Motion for Adjournment

No members of the public were present.

Committee in Session

NP. 19/04/05 Action List Update

An update on actions resulting from recommendations had previously been circulated.

The Project Team noted this information.

NP. 19/04/06 Design Guide

No progress had been made as the Grant Scheme for 2019 had not opened. It was expected to open early to mid-May.

NP. 19/04/07 Evidence Base Documents

Cllr Reedman had produced a list of community facilities along with a brief description, Clerk to plot the places on a map.

P Johnson Marshall updated the group regarding the Pedestrian Strategy, they had still to approach Nottingham County Council Footpath team.

NP. 19/04/08 2nd Draft Neighbourhood Plan Policies

A document showing the tracked changes had been produced. Rather than produce a 2nd Draft of the Neighbourhood Plan Policies, Urban Imprint had suggested that they could produce the 1st Draft of the Neighbourhood Plan. Once they had received all of the evidence base documents, they would be able to produce a 1st draft within a couple of weeks. A deadline of 22nd May was set for the evidence base documents to be sent to Cllr Reedman, he would collate and forward to Urban Imprint. The Clerk would produce any related maps required.

All

The Government announced the intention to deliver a Future Homes Standard to end fossil fuel heating systems in all new houses by 2025 in their Spring Statement 2019, an aspiration should be considered for inclusion along these lines.

NP. 19/04/09 Motion for Adjournment

No members of the public present.

Committee in session

Date of Next Meetings: Tuesday 4th June & 16th July 2019 7.30pm at
St Peter's Rooms

Meeting closed at 7.58pm

Chairman

Neighbourhood Plan Project Team Meeting Action List		Agenda Item 5 Updated to 28 th May 2019
<p><u>NP. 19/03/06 Design Guide</u></p> <p>The quote for the production of a Design Guide with 2 walkovers for £6660.00 had been accepted by the Design Guide Team. The grant could not be applied for until the new financial year. UI would be aiming for carrying out the walkovers mid-May if the grant was approved.</p>		Grant applied for, awaiting response
<p><u>NP. 19/04/08 2nd Draft Neighbourhood Plan Policies</u></p> <p>A deadline of 22nd May was set for the evidence base documents to be sent to Cllr Reedman, he would collate and forward to Urban Imprint. The Clerk would produce any related maps required.</p>	All	Documents except Cycling Strategy sent and maps

PCO = Parish Council Office
Community Engagement Focus Group

MA = Mike Ader
CFG = Consultants Focus Group

HB = Helen Beal

MCEFG = Marketing &
GW = Gavin Walker

TA = Tom Anderson

JB = Jennifer Boniface

TF = Tom Flint

PR = Paul Reedman

JJ = Joanna Jagiello

JS = Johnathan Smith

IW = Ian Wilson

MP = Mark Pinks

PJM = Peter Johnson Marshall

MB = Martin Brownnet



THE TOWN AND COUNTRY PLANNING (LOCAL PLANNING)
(ENGLAND) REGULATIONS 2012

RUSHCLIFFE LOCAL PLAN PART 2: LAND AND PLANNING POLICIES

**STATEMENT OF REPRESENTATION PROCEDURE
AND AVAILABILITY OF DOCUMENTS**

Titles of documents

- Proposed Main Modifications to Local Plan Part 2, May 2019;
- Proposed Additional Modifications to Local Plan Part 2, May 2019; and
- Proposed Local Plan Policies Map Modifications, May 2019

Subject matter and area covered

The Rushcliffe Local Plan Part 2 includes proposed development allocations and a number of detailed policies for managing new development, complementing and delivering the strategic policies set out in the Rushcliffe Local Plan Part 1: Core Strategy. Together, both documents will form the Borough Council's development plan for the whole of Rushcliffe Borough.

The hearing sessions as part of the examination of the Rushcliffe Local Plan Part 2 took place between Tuesday 27 November and Thursday 13 December 2018. The examination is, however, on-going and will only be formally completed once the Borough Council is in receipt of the examining Inspector's final report and recommendations.

Main Modifications are changes to the Plan which are proposed by the Council in order to resolve outstanding issues and, without which, the Plan is unlikely to be found 'sound' by the Inspector. The Council wishes the Inspector to consider and take the Main Modifications into account as part of his report and recommendations. All representations made respect of the Main Modifications will be considered by the Inspector.

Alongside the Main Modifications, the Council is proposing a number of **Additional Modifications** to the Plan and also **Local Plan Policies Map Modifications**. Additional Modifications comprise only minor changes relating to factual updating, clarification and corrections to grammar and presentation. The Local Plan Policies Map illustrates geographically the policies in the Local Plan and the proposed modifications to it are

generally as a consequence of a Main Modification.

Representations are now invited on all the modifications. **Please note that representations should relate to the modifications only, as other aspects of the Plan have already been covered as part of the Plan's examination process and considered by the Inspector.**

Period of publication

Representations are invited on the Rushcliffe Local Plan Part 2 Main Modifications, Additional Modifications and the Local Plan Policies Map Modifications in the period between **Wednesday 22 May 2019** and **5pm on Friday 5 July 2019**.

How to view the documents

The various modification, other supporting assessments and guidance (including the '**Data Protection Notice**' for the consultation) on how to make representations are available to view

- On the **Borough Council's website** at www.rushcliffe.gov.uk/planningpolicy
- At **Rushcliffe Community Contact Centre**, Rectory Road, West Bridgford, NG2 6BU (Monday to Friday – 8:30 am to 5pm); and
- At **local public libraries within Rushcliffe** (during normal opening hours)

The documents which are available to view at these locations are:

- Proposed Main Modifications to Local Plan Part 2, May 2019;
- Proposed Additional Modifications to Local Plan Part 2, May 2019;
- Proposed Local Plan Policies Map Modifications, May 2019;
- 'Tracked change' version of Rushcliffe Local Plan Part 2 Land and Planning Policies, May 2019
- Sustainability Appraisal Addendum, May 2019;
- Habitats Regulations Assessment Addendum, May 2019; and
- Equality Impact Assessment Addendum, May 2019

Making representations

Representations on the on the Rushcliffe Local Plan Part 2 Main Modifications, Additional Modifications, the Local Plan Policies Map Modifications and supporting documents must be received by **5pm on Friday 5 July 2019**.

Representations can be made online using the Council's consultation website at <https://rushcliffe-consult.objective.co.uk>

Alternatively, representations can be made on forms which are available to download at www.rushcliffe.gov.uk/planningpolicy. Hard copies of the form are also available at the

following locations:

- **Planning Policy, Rushcliffe Community Contact Centre**, Rectory Road, West Bridgford, Nottingham, NG2 6BN (Monday to Friday – 8:30 am to 5pm); and
- **Local Libraries** in Rushcliffe Borough (during normal opening hours).

Those representations not submitted via the Council's consultation website should be sent to:

- Rushcliffe Borough Council, Rushcliffe Arena, Rugby Road, Nottingham, NG2 7YG
- Or by email to: localdevelopment@rushcliffe.gov.uk

All representations should include a name and postal address.

Request to be notified

Representations may be accompanied by a request to be notified that:

- the recommendations of the Planning Inspector appointed to carry out the independent examination have been published; and
- the Local Plan Part 2 has been adopted.

For further details, please contact the Council's Planning Policy team on **0115 981 9911** or email localdevelopment@rushcliffe.gov.uk

Data Protection Notice

The personal information you provide will only be used by Rushcliffe Borough Council, the Data Controller, in accordance with General Data Protection Regulation 2016/Data Protection Act 2018 to undertake a statutory function (also known as a 'public task')

Your personal information will be shared with the Planning Inspectorate in connection with the above purpose.

Your personal data will be kept in accordance with the Council's retention policy and schedule. Details of which can be found on the Council's website at http://www.rushcliffe.gov.uk/retention_schedule/

Your data protection rights are not absolute and in most cases are subject to the Council demonstrating compliance with other statutory legislation, for further information see <http://www.rushcliffe.gov.uk/privacy/>

Representations will be available to view on the Borough Council's website, but any signatures, addresses, email addresses or telephone numbers will not be included. However, as copies of representations must be made available for public inspection, comments cannot be treated as confidential and will be available for inspection in full.



Rushcliffe
Borough Council

Rushcliffe Local Plan Part 2: Land and Planning Policies – Modifications

Representation Form

OFFICE USE ONLY:

Representor no:

Representation no:

Plan ref:

Soundness test:

Please return by 5pm on Friday 5 July 2019 to:

Rushcliffe Borough Council
Rushcliffe Arena, Rugby Road
Nottingham
NG2 7YG

This form has two parts:

Part A – Personal details

Part B – Your representation(s). Please fill in a separate part B for each issue/representation you wish to make.

Please read the Representation Guidance Notes (available separately) and the Data Protection Notice (see below) before completing the form.

Part A (Please complete in full; in order for the Inspector to consider your representations you must provide your name and postal address).

	1. Personal Details	2. Agent's Details (if applicable)
Title		
First Name		
Last Name		
Organisation (where relevant)		
Job title (where relevant)		
Address – line 1		
Address – line 2		
Address – line 3		
Address – line 4		
Address – line 5		
Postcode		
E-mail Address		
Telephone Number		

Representations must be received by 5pm on Friday 5 July 2019. Representations received after this time will not be considered duly made.

Part B (please use a separate Part B form for each representation)

Name/Organisation:

3a. Please specify whether this representation relates to the Main Modifications, Additional Modifications or Policies Map Modifications? (please tick one)

Main Modifications

Additional
Modifications

Policies Map
Modifications

3b. Please specify which proposed Modification and, where relevant, Plan policy/section this representation relates to (complete all that apply)

Modification number

Plan policy/section

4. Do you consider the proposed Modification to be:

4(1) **Legally compliant**

Yes

No

4(2) **Sound**

Yes

No

4(3) **Complies with the Duty to
Co-operate**

Yes

No

→ If you have selected **No** to Question 4(2), please continue to Question 5.

→ In all other circumstances, please go to Question 6.

What makes a Local Plan “sound”?

Positively prepared - the plan should be prepared in a way that meets the need for housing and other development, including infrastructure and business development.

Justified – the plan should be based on evidence, and be the most appropriate strategy for the borough when considered against other reasonable alternatives.

Effective – the plan should be deliverable; the housing and other development should be capable of being carried out.

Consistent with national policy – the plan should enable sustainable development and be consistent with the policies in the National Planning Policy Framework (NPPF).

5. If you consider the proposed Modification is UNSOUND, do you consider this to be because it is NOT: (please tick all that apply)

Positively Prepared

Justified

Effective

Consistent with national policy

6. Please give reasons for your answer to Questions 4(1), 4(2), 4(3) and 5, where applicable. You may also use this box if you wish to make representations on one of the proposed Modifications supporting documents (e.g. Sustainability Appraisal Addendum, Habitat Regulations Assessment Addendum or Equalities Impact Assessment Addendum). You can attach additional information but please make sure it is securely attached and clearly referenced.

(Please continue on a separate sheet if necessary)

- 7. Please set out what further change(s) you consider necessary to make the proposed Modification legally compliant or sound, having regard to your responses to Questions 5 and 6. You will need to say why this change will make the Local Plan Part 2 legally compliant or sound. It will be helpful if you could put forward your suggested revised wording of any policy or text. Please be as precise as possible.**

(If you are suggesting that the Local Plan Part 2 is legally compliant or sound please write "Not applicable").

(Please continue on a separate sheet if necessary)

8. Please indicate if you wish to be notified that: (please tick all that apply)

The recommendations of the Planning Inspector appointed to carry out the independent examination have been published.

The Local Plan Part 2 has been adopted

Date form completed

Please return the completed form by **5pm on Friday 5 July 2019** to:

localdevelopment@rushcliffe.gov.uk; or

Planning Policy
Rushcliffe Borough Council
Rushcliffe Arena
Rugby Road,
Nottingham
NG2 7YG

(Electronic copies of this form are available to download at www.rushcliffe.gov.uk/planningpolicy).

If you have any questions, please contact the Planning Policy team by telephone on 0115 981 9911, or email at localdevelopment@rushcliffe.gov.uk

Data Protection Notice

The personal information you provide will only be used by Rushcliffe Borough Council, the Data Controller, in accordance with General Data Protection Regulation 2016/Data Protection Act 2018 to undertake a statutory function (also known as a 'public task')

Your personal information will be shared with the Planning Inspectorate in connection with the above purpose.

Your personal data will be kept in accordance with the Council's retention policy and schedule. Details of which can be found on the Council's website at http://www.rushcliffe.gov.uk/retention_schedule/

Your data protection rights are not absolute and in most cases are subject to the Council demonstrating compliance with other statutory legislation, for further information see <http://www.rushcliffe.gov.uk/privacy/>

Representations will be available to view on the Borough Council's website, but any signatures, addresses, email addresses or telephone numbers will not be included. However, as copies of representations must be made available for public inspection, comments cannot be treated as confidential and will be available for inspection in full.